

PRESENT: Supervisor S. Broderick; Councilmembers A. Bax, W. Geiben, J. Jacoby & J. Myers; Dep. Sup W. Conrad; Chief Previte; Finance Director J. Agnello; Bldg. Insp. T. Masters; Atty. T. Seaman; Eng. B. Lannon; WPCC Ch. Oper. J. Ritter; Hwy. Supt. D. Trane; Water Foreman D. Zahno; Rec. Dir. M. Dashineau; Historian M. Maggard; 1 Press; 1 Resident and Dep. Clerk C. Schroeder

The Supervisor called the Work Session to order, followed by the Pledge of Allegiance and a moment of Silent Reflection.

Broderick said they would move the Executive Session re Personnel to the end of the meeting. No action would be taken.

AGENDA: Additions: Broderick: Change to retiree Health Care Plan & L. River Rd Park update (Lannon).

Geiben MOVED the agenda, as amended. Seconded by Jacoby and carried 5-0.

DEPARTMENT HEAD STATEMENTS:

Police: Chief Previte said they were able to put together a cost projection for a grinder pump to get the water out of the Police/Parks Storage Building. The water currently goes into a catch basin. Ritter said the cost of the grinder and tank would be around \$5,400 with a 3-4 week delivery. The estimate of the project would be \$7,000, not exceeding \$10,000, to get the grinder pump hooked up to the manhole near Swann Rd and Harold Rd.

The Finance Director said there is \$3,500 in the police equipment budget. She would request a transfer of an additional \$3,500 from police contractual to police equipment to get the equipment ordered and started. If it goes over \$7,000 they would have to find the funding after that.

Jacoby MOVED to approve the Grinder Pump for the new Police/Parks Storage Building. Seconded by Bax and carried 5-0.

Geiben MOVED to approve a transfer of \$3,500 from account B00-3120-0400-0000 (Police Contractual) to account B00-3120-0200-0000 (Police Equipment) to cover the purchase of a grinder pump for the new Police/Parks storage building. Seconded by Jacoby and carried 5-0.

Dep Sup: Conrad said he had a call from a developer regarding Industrial Solar. The Developer had some questions and suggestions and it was suggested he forward them to Atty. Seaman to determine if they were relevant.

Engineer: Lannon gave an overview of the Riverfront Park project. Earlier, he had distributed drawings that closely follow the Concept Plan that was approved by the Town Board in mid October. The proposed Site Plan (Map C2) is what the park would look like, he said. He asked the Board to provide comments to him. He would then incorporate them into the final bid set. Lannon said he is not asking for permission to bid tonight. That would come at a later date as part of Task 2 of their proposal. Bidding would be better suited to advertize in the winter months for the beginning of springtime construction. That would also allow Highway crews to start constructing the actual roadway, weather permitting. That would be the first activity once the Town approves the plan.

Lannon also submitted a roadway cost estimate in the amount of \$474,000.00. That is the material cost with the Town Highway Dept. constructing the road. They would bid the curbing out.

Parks/Recreation: Dashineau requested the following.

1. A motion allowing the Town Supervisor to sign a contract with Verizon Fleet Services in order to transfer from their current contract with CalAmp, contingent upon approval from the Finance Officer and Town Attorney.

Dashineau said Verizon Fleet was unable to provide an exact quote in time for the meeting, although initial estimates showed a savings of at least \$10 per unit per month. He asked that this matter be tabled. Geiben asked that the Attorney be sent the contract as soon as it is available.

2. Dashineau asked to designate a 2004 Chevrolet Sedan, VIN #1G1ND52F54M671633 as excess equipment and placed on Auctions International. The vehicle requires repairs that are above the value and use of the car.

Geiben MOVED to declare a 2004 Chevrolet Sedan as excess equipment and put out to bid on Auctions International. Seconded by Bax and carried 5-0.

3. Dashineau asked for approval to purchase a John Deere snow blower and cab attachment under State bid in the amount of \$10,605. The Highway and Parks Dept. share the tractor/blower combination and the new unit would upgrade the existing blower.

The Supervisor questioned the size of the plow. The bid is for a 54" plow. The Highway Supt. said it needs to be 48" for a sidewalk. Dashineau said he would have to look into that. He asked that this be tabled.

Broderick then commented on the greenspace. Starting last Wednesday and lasting thru the weekend, crews worked to clear the greenspace from brush and debris. It looks great, he said. Dashineau said they put down some preliminary seed to try and get a little growth while the weather is nice. He will talk to Trane as to how to proceed after that.

Wood Grinding Services - Bid Approval

Trane addressed the bids for Wood Grinding Services. Three bids were received: Zoladz Construction Co. - \$24,742.50, Villani's Lawn & Landscape, LLC - \$56,700.00 and Lardon Construction Corp. - \$48,125.00. Trane asked to accept the bid from Zoladz Construction.

Geiben MOVED to approve the bid from Zoladz Construction Co. at \$24,742.50, Seconded by Jacoby and carried 5-0.

ABSTRACT: Myers MOVED to approve the Regular Abstract of Claims Numbered 20-01250 – 20-01357 and recommended payment in the amount of \$284,985.03 plus a post audit of \$11,875.04. Seconded by Bax and carried 5-0.

APPROVAL OF MINUTES: Geiben MOVED to approve the minutes of 10/26/2020 – P.H. re Moratorium Solar Energy Systems/RTBM. Seconded by Jacoby and carried 5-0.

Geiben MOVED to approve the minutes of 11/5/2020, Public Hearing, 2021 Preliminary Budget. Seconded by Jacoby and carried 5-0.

Retirees Health Care

Broderick noted that Amy Smith, Personnel Director, in reviewing retirees' health care plan, saw a situation where the Town could save a considerable amount of money by switching those retired employees who reside in Western New York to an "in network" plan. There would be no changes to the plan of those retirees who no longer live in Western New York.

Atty. Seaman reviewed the proposal. He credited Amy Smith for her efforts. There would be a cost savings to the Town of almost \$25,000 next year.

Bax MOVED a Resolution changing Retirees Medical Plan. Seconded by Geiben and carried 5-0.

WHEREAS, the Town of Lewiston desires to achieve cost savings related to the health insurance plans offered to Medicare eligible retired employees, and

WHEREAS, significant cost savings have been identified and are available to the Town of Lewiston if it switches those retired employees who reside in Western New York to an in-network plan, and

WHEREAS, the proposed plan mirrors said retired employees' current plans in all respects except for the costs related to in-network vs out-of-network providers, and

WHEREAS, this adjustment will cause no practical difference to the plans of those employees who currently reside in Western New York, and

WHEREAS, at this time, there will be no changes to the plans of those employees who no longer live in Western New York,

NOW, THEREFORE, BE IT RESOLVED, that the Town of Lewiston is hereby authorized to seek such savings and to move such retired employees to the more cost-effective plan, and be it further

RESOLVED, that the Supervisor may take such efforts and execute such documents as is required to accomplish same.

Budget Revision

The Finance Director requested to move \$8,500 to Police Personnel-SRO (B00-3120-0100-0025) with \$4,500 from Celebration Contractual (B00-7550-0400-0000) and \$4,000 from Tower Committee Contractual (B00-8020-0400-0100) to cover the SRO personnel expenses.

Geiben MOVED the budget transfer, as presented. Seconded by Jacoby and carried 5-0.

Investment Report

The Finance Director provided an update to the Investment Report. On October 30, 2020, two investments matured. The Town earned \$455.00 in interest on those investments. They evaluated the opportunity to make additional investments and at this time have decided not to proceed with any additional investments. The decision was due to the current conditions in the environment and financial markets. Three investments are ongoing at this time. The Town is scheduled to receive interest of \$437.50 on 1/7/21 and \$3,888.89 in 7/15/21. The Town has earned interest totaling \$77,024.95 in 2020, and is expected to earn \$4,326.39 in 2021. \$7,595 was earned in 2019.

Adopt 2021 Budget

Agnello is asking the Board to adopt the 2021 Budget. There has only been one change since the Preliminary Budget in the A-Fund.

Broderick credited the Finance Director and Department Heads for their hard work on the budget.

Jacoby MOVED to accept the 2021 Budget as presented. Seconded by Bax and carried 5-0.

Secretary – Bureau of Fire Prevention

Broderick read a letter from Les Myers, Chairman wishing to recommend the hiring of Cheryl Horne, 1321 Swann Rd, Youngstown, to replace Kathy Kifer as Secretary to the Bureau of Fire Prevention, effective November 16, 2020. Horne will work 19.5 hours per week, and Myers wishes to allow Kifer up to 40 hours thru the end of the year for training.

Broderick said Horne will start at \$14.43/hr., with a 50¢ increase after 6-months and 50¢ after 12-months. Horne has agreed to be secretary to the Environmental Commission at a minimum of 2 hours a month.

Jacoby MOVED to hire Cheryl Horne as Secretary of the Bureau of Fire Prevention at a rate of \$14.43/hr., as recommended by Les Myers. Seconded by Geiben and carried 5-0.

Geiben MOVED to allow Kathy Kifer up to 40 hours at her current hourly rate for training until the end of the year. Seconded by Jacoby and carried 5-0.

RESIDENTS STATEMENTS: On one spoke.

Geiben MOVED to enter into Executive Session regarding a Personnel Issue. Seconded by Myers and carried 5-0. Time: 6:40 p.m.

Executive Session: Present: Broderick, Bax, Geiben, Jacoby, Myers, Seaman, Conrad and Trane

Issues Discussed:

1. Personnel

Action Taken: None

Minutes taken by Tom Seaman

Jacoby MOVED to exit Executive Session and adjourn Work Session. Seconded by Myers and carried 5-0. Time: 7:45 p.m.

Transcribed and
Respectfully submitted by:

Carole N. Schroeder
Deputy Town Clerk